

# Procedures for Reopening Cullowhee Kids Preschool During COVID-19



Preschool Hours  
Monday - Friday 7:45 am - 3:10 pm

## Daily Health Screening

**ALL** Staff and Children will be screened daily before entering the facility. This will involve having their temperature taken and answering several questions. Persons with a temperature reading of 100.4 or higher will not be allowed to enter the building.

Staff have been tested for COVID-19 and will be required to wear a face covering.

ALL staff and children will wash their hands upon entering and leaving the facility.

Throughout the day, staff will be taking temperatures and watching for signs and symptoms of COVID-19.

Anyone having symptoms will be isolated with supervision in a separate room until they can be picked up. Please help us keep our school safe and healthy by not sending your child to school if your child is exhibiting any of the symptoms of COVID-19:

- a. fever
- b. chills
- c. shortness of breath or difficulty breathing
- d. new cough
- e. new loss of taste or smell

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID19-symptoms.pdf>

We will do our best to determine when we should be concerned with a child or staff's health by following these guidelines.

## Drop off/Pick up

In order to lessen the exposure to COVID-19, only children and staff will be allowed entry into the facility at this time. Drop off and pick up will be held outside the building in the parking lot at a station. We will conduct all temperature checks and health screenings between 7:45 - 8:30 am. If you come after that, you will need to contact Larissa Miller at (828)269-7937 or the church office at (828)293-9215.

Cars should follow the signs around the parking lot, staying in the car until it is your time at the station. Then get your child out and come to the table for temperature check and questions. If all is good, then your child will be signed in and given to the runner who will take them to their classroom.

Pick up will be from 2:45 - 3:10 pm. If you need to pick up at an earlier time, please call and we will bring them out. A late fee will be charged for any pick up after 3:15 pm. Please be on time, as teachers will be spending after school hours cleaning and preparing for the next school day.

## In the Classroom

Cullowhee Kids Preschool will be different due to COVID-19. We will have each class remain as a small group at Cullowhee Kids, independent of other classes. They will remain with their same teachers throughout the day as well. We have removed all items and toys that are not easy to clean or sanitize. **NO TOYS SHOULD BE BROUGHT FROM HOME.** Toys that are put in a child's mouth or possibly contaminated will be removed immediately and washed and sanitized. We will also give each student a box of their own supplies to try and limit sharing of crayons, scissors, etc.

If tolerated, we will encourage all children to wear a mask while inside the classroom. Please send your child with a clean, reusable cloth mask each day. If your child does not have a mask, one will be provided. Be sure to mark your child's masks clearly with their name.

As always, we will take frequent opportunities to wash hands and encourage good hygiene by coughing or sneezing into their elbow or a tissue. We will continue to encourage children and staff to not touch their eyes, nose and/or mouth.

## Outside play

There will only be one classroom at a time on the individual playgrounds. Each classroom will have a bin of toys for play outside. We will sanitize all hard surfaces between use.

We will use hand sanitizer when outside on the playground until we can wash our hands with soap and water.

We will integrate more outside time into our daily schedule and incorporate classroom activities as appropriate into our outside time.

## Cleaning and Disinfecting

We will be using a stronger solution of Clorox for our disinfecting solution. We will routinely disinfect high-touch surfaces, such as tables, chairs, door handles, light switches, faucets, toilet seats and handles. We will disinfect all toys and equipment at the end of the day.

Sheets and cots will be washed and disinfected weekly. If soiled, it will be removed immediately and replaced with a clean sheet.

Donations will be accepted for Hand Sanitizer, Clorox/Lysol Disinfecting Wipes, and other cleaning items. Please ask Larissa Miller for a detailed list of items.

This school year, it is more important than ever for parents, children and staff to communicate often and openly in order for us to have the most successful year possible in this time of COVID-19. Please reach out and voice concerns or questions as soon as possible. We must all work together to keep our school healthy and safe.

Resources:

How to protect self and others:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention-H.pdf>

Prevent the spread:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>

Wear a mask:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/Young-Mitigation-recommendations-resources-toolkit.pdf>

**Thank you!**